Town Council Regular Meeting
Agenda Item 6.c.

Agenda Item: **Approval of Minutes**

Meeting Date: October 28, 2025

Category: Consent

Prepared by: Amanda Kertz, Town Clerk

Description:
This is a request to approve the following sets of Town Council meeting minutes:

1. September 9, 2025, Work Session,
2. September 13 Special Meeting — Closed Meeting,
3. September 23, 2025, Regular Meeting, and
4. October 7, 2025 Work Session Minutes.

Background:
N/A

Timing Impact:
Town Council minutes are typically presented for approval in chronological order. Action on the minutes is an important function of the Town Council.

Strategic Focus Area:
Good Governance

Fiscal Impact:
N/A

Legal Impact:
Code of Virginia Section 2.2-3707 outlines the requirements for the recording of minutes for the governing body.

Staff Recommendation/Next Steps:
Recommend approval as presented.

Attachments:

1. September 9, 2025, Town Council Work Session Minutes
2. September 13, 2025 Town Council Special Meeting — Closed Meeting Minutes
3. September 23, 2025, Town Council Regular Meeting
4. October 7, 2025 Town Council Work Session Minutes