Town Council
Regular Meeting
Agenda Item 6.I.

Agenda Item: **Resolution 25-G-55 to accept the Annual Report Fiscal Year (FY) 2025**

Meeting Date: September 23, 2025

Category: Consent

Prepared by: Kirstyn Jovanovich, Interim Town Manager

Description:
Each year, staff prepares and submits a report to the Town Council of the town's activities from the previous fiscal year. The Interim Town Manager will present the FY 2025 Annual Report during the Presentations portion of the September 23, 2025 Town Council Meeting. This is a request for the Town Council to adopt a resolution to accept the annual report.

Background:
Pursuant to Sec. 4.2 (d) of the Town of Herndon Charter, the Town Manager is required to prepare for publication and to submit to the Town Council each year at a regular meeting in September a concise, comprehensive report of the financial transactions and administrative activities of the Town government during the immediately preceding fiscal year (FY). The full Annual Report will be available on the Town's website and a summary report will be mailed to Herndon households.

Timing Impact:
The Town's fiscal year is from July 1 through June 30. The FY 2025 Annual Report, detailing the town's activities from July 1, 2024 through June 30, 2025, is presented annually at the regular meeting in September in accordance with the Town Code.

Fiscal Impact:
N/A

Staff Recommendation/Next Steps:
This report is submitted according to Sec. 4.2 (d) of the Town of Herndon Charter.

Attachments:
1. Resolution (Proposed)
2. FY2025 Herndon Annual Report