TOWN OF Herndon VIRGINIA

Town Council Regular Meeting

Agenda Item 3.a.

Agenda Item: **Presentation of the Town's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2025 by Brown Edwards and Company, LLP, Certified Public Accountants**

Meeting Date: November 12, 2025

Category: Presentations/Reports/Comments

Prepared by: Marjorie Sloan, Finance Director

Description:
This is a presentation of the Town's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2025 by Brown Edwards and Company, LLP, Certified Public Accountants.

Background:
Brown Edwards and Company, LLP is the Certified Public Accountant (CPA) firm for the town. An audit for the fiscal year ended June 30, 2025 was completed on October 29, 2025. The scope of the audit included the town's financial statements for the fiscal year, as well as The Single Audit, which covers spending of federal funds. The ACFR, which includes the audit opinions from Brown Edwards, is submitted to the State Auditor of Public Accounts in December. The ACFR will be published on the town website.

Timing Impact:
The Code of Virginia requires that communities have their accounts and records audited annually as of June 30 by an independent CPA. The audit for year-end June 30, 2025 was completed on October 29, 2025.

Related Strategic Plan Objectives:
Strong Fiscal Stewardship
1.3: Maintain unmodified annual audit opinions.

Strategic Focus Area:
Strong Fiscal Stewardship

Fiscal Impact:
N/A

Legal Impact:
The Herndon Town Charter, Section 4.2 (f) requires that the Town Manager arrange for an annual audit by a certified public accountant. In addition, Section 15.2-2511 of the Code of Virginia requires that all counties, cities, and towns with populations greater than 3,500 have their accounts and records audited annually as of June 30 by an independent certified public accountant in accordance with the specifications furnished by the Auditor of Public Accounts of the Commonwealth of Virginia. This report fulfills these requirements.

Staff Recommendation/Next Steps:
This is the annual presentation of the town's ACFR; no action is required by the Town Council.

Attachments:
1. 2025 ACFR RPT - Town of Herndon
2. ACFR Presentation