TOWN OF Herndon VIRGINIA

Town Council Work Session
Agenda Item 2.c.

Agenda Item: **Sidewalk Snow Removal Operations Briefing**

Meeting Date: September 9, 2025

Category: Discussion

Prepared by: Tammy Chastain, Acting Director of Public Works - Operations

Description:
As previously requested by Town Council, the Department of Public Works - Operations team will provide an informational briefing on town sidewalk snow removal operations. This briefing will include an overview of considerations taken into account leading up to and during a snow event, as well as information on sidewalk locations where town snow removal operations occur.

Background:
The Department of Public Works - Operations division provides snow removal on certain roadways and sidewalks within the town limits. This discussion will provide information on sidewalk snow removal locations handled by the town, and how the team prepares for and works through a snow event. Timing of the snow event, number of personnel, and vehicles/equipment are the driving factors behind all town snow removal operations within the roadway and on sidewalks.

Timing Impact:
This information is being provided ahead of the 2025-2026 snow season to aid in understanding the town's current snow operations, capacity, and service level. Current funding and resourcing available for snow operations in FY 2026 is based on existing operations. Any request to review and provide recommendations on potential changes to service levels as it relates to snow removal on sidewalks would need to be considered as part of the FY 2027 budget process in preparation for the 2026-2027 season. Requests for recommended changes to the Town Code as it relates to town enforcement of snow removal on sidewalks should be considered ahead of the upcoming winter season.

Strategic Focus Area:
Good Governance

Fiscal Impact:
FY 2026 funding for snow removal is based on current snow removal operations.

Changes to snow removal operations or service level requirements will require consideration as part of the FY 2027 budget process.

Legal Impact:
N/A

Staff Recommendation/Next Steps:
This is a discussion item; staff does not have recommendation.

Attachments:
1. Presentation