Town Council
Regular Meeting
Agenda Item 6.b.

Agenda Item: **Resolution 25-G-42 to initiate consideration of a Zoning Ordinance Text Amendment ZOTA #25-04 to amend Chapter 78 (ZONING), Article XV (Decision-Making Authorities), to update sections for conformance with the Code of Virginia, to clarify certain processes and notice requirements and make other housekeeping amendments as deemed necessary and appropriate**

Meeting Date: August 12, 2025

Category: Consent

Prepared by: David Stromberg, Zoning Administrator

Description:
Zoning Ordinance Text Amendment ZOTA #25-04 will update sections for conformance with the Code of Virginia. The amendment includes other housekeeping changes to clarify and simplify administrative processes for applicant submission, notification, and staff review.

Background:
Staff initiated a review of the Herndon Zoning Ordinance after the passage of House Bill 2660 that amended and reenacted Sections 15.2-2259 and 15.2-2260 of the Code of Virginia, which shortened the time allowed for localities to review administrative site plans and subdivisions, that became effective July 1, 2025. While staff did not find that specific amendments were required for conformance with HB 2660, staff did find other sections in Article XV in need of amendment to bring the Herndon Zoning Ordinance into compliance with Code of Virginia, and to clarify and simplify administrative processes in general.

Timing Impact:
With the approval of this initiating resolution, staff is able to bring the item to the September planning commission meetings for discussion and action.

Strategic Focus Area:
Good Governance

Fiscal Impact:
N/A

Legal Impact:
Adoption of this zoning ordinance text amendment will bring the Herndon Zoning Ordinance into compliance with the changes made to the Code of Virginia.

Staff Recommendation/Next Steps:
Adopt the resolution.

Attachments:
1. Resolution (Proposed)