Town Council Regular Meeting
Agenda Item 3.c.

Agenda Item: **Presentation of the Town's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2026 by Brown Edwards and Company, LLP Certified Public Accountants**

Meeting Date: November 17, 2026

Category: Presentations/Reports/Comments

Prepared by: Marjorie Sloan, Finance Director

Description:
This is a presentation of the Town's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2026 by Brown Edwards and Company, LLP, Certified Public Accountants.

Background/Timing Impact:
Brown Edwards and Company, LLP is the Certified Public Accountant (CPA) firm for the town. An audit for the fiscal year ended June 30, 2026 was completed on October 30, 2026. The scope of the audit included the town's financial statements for the fiscal year, as well as The Single Audit which covers spending of federal funds. The ACFR, which includes the audit opinions from Brown Edwards, will be submitted to the State Auditor of Public Accounts in December along with any required federal and other state filings, and published on the town's website.

Timing Impact:
The Code of Virginia requires that communities have their accounts and records audited annually as of June 30 by an independent CPA. The audit for year-end June 30, 2026 was completed on October 30, 2026.

Strategic Focus Area:
Strong Fiscal Stewardship

Fiscal Impact:
N/A

Legal Impact:
The Herndon Town Charter. Section 4.2 (f) requires that the Town Manager arrange for an annual audit by a certified public accountant. In addition, Section 15.2-2511 of the Code of Virginia requires that all counties, cities, and towns with populations greater than 3,500 have their accounts and records audited annually as of June 30 by an

independent certified public accountant in accordance with the specifications furnished by the Auditor of Public Accounts of the Commonwealth of Virginia. This report fulfills these requirements.

Staff Recommendation/Next Steps:
This is the annual presentation of the town's ACFR; no action is required by the Town Council.

Attachments:
1. 6-26 ACL - Town of Herndon - Final
2. 6-26 RPT - Town of Herndon - Final
3. APA Letter Attachment (Draft)
4. ACFR Presentation