Town Council Regular Meeting
Agenda Item 6.b.

Agenda Item: **Resolution 26-G-61 to award contract IFB #27-01, Snow Removal and Ice Control Services**

Meeting Date: November 17, 2026

Category: General

Prepared by: Tammy Chastain, Deputy Director of Public Works - Operations

Description:
This Resolution provides authorization for the Town to execute a services contract with Arthur Construction and Campbell Lawn & Irrigation for IFB #27-01, Snow Removal and Ice Control Services for a one-year contract. The Town reserves the right to renew this contract for four (4) additional years, one (1) year at a time.

Background/Timing Impact:
The Town of Herndon solicited bids from qualified firms with experienced, licensed operators to provide all labor, equipment, and materials necessary to perform snow and ice removal services on Town-maintained primary, secondary, and subdivision roads throughout the Town of Herndon. This will be in cooperation with the Town's snow and ice control operations crews. Snow Removal Season is defined as November 1st of each year through April 30th of the following year. Public Works staff will provide Town Council with a briefing of snow removal capabilities.

The advertised solicitation established award criteria that provide the Town's right to award multiple contracts for all the specified item(s) or service(s) to more than a single responsive and responsible bidder, or to award multiple contracts to the lowest responsive and responsible bidder for each required good, service or equipment.

Timing Impact:
Town Council approval is necessary to authorize the annual contract for snow and ice control services.

Strategic Focus Area:
Strong Fiscal Stewardship
Good Governance

Fiscal Impact:

The Town will pay the Contractor at the unit bid price per hour, per vehicle, for snow removal services performed on the roadway while in an active spreading and/or plowing operation. The hourly rate for each piece of equipment shall include the vehicle with snow removal equipment listed, experienced, licensed operators, fuel, tools, parts, supplies, and all incidentals as necessary for safe and efficient snow removal operation.

Equipment / Item	Arthur Construction Hourly Rate	Campbell Lawn & Irrigation Hourly Rate
Rubber tire loader	$250	n/a
Backhoe	$200	n/a
Skid loader	$150	n/a
ATV/UTV with plow	$150	n/a
Supervisor Vehicles: Each supervisor's vehicle should be a four-wheel-drive pickup truck or SUV and be equipped with appropriate rotating amber lights and means of communicating with their operators.	$100	$65
2-Ton to 5-Ton Trucks & Snow Equipment: Minimum 2-ton pick-up truck, four-wheel-drive, equipped with a minimum 8-foot contractor plow and a 2.5 cubic yard spreader.	n/a	$350
Walk behind plow	n/a	$150
Snow Shovel Laborer	n/a	$85
Equipment Operator		$90
Liquid Brine Application Unit	n/a	$250
F-250 with 8Ft Plow	n/a	$250

The Contractor will be paid a minimum of two (2) hours at the standby rate for each piece of equipment responding upon the Town's request in the event the storm fails to materialize, or the snow event is canceled.

The Town will pay an equipment mobilization and demobilization fee annually.

Equipment	Amount w/ Contractor Equipment
Single, Tandem or Multi-Axle Vehicles	$750
Backhoes	$400
Other Equipment (e.g. skid loaders and ATVs)	$750

Other Equipment: Heavy Equipment	$400

The contract is for one year with four (4) twelve-month renewal options.

Legal Impact:
This contract was procured under Town Code Chapter 30, Article VIII Fiscal Procedures, Division 2 – Procurement and requires Town Council approval as a multiyear contract expected to be in excess of $100,000.

Staff Recommendation/Next Steps:
Staff recommends approval of the Resolution to award Contract IFB #27-01, Snow Removal and Ice Control Services to Arthur Construction and Campbell Lawn & Irrigation.

Attachments:
1. Resolution (Proposed)
2. Presentation