TOWN OF Herndon VIRGINIA

# Town Council Regular Meeting
## Agenda Item 7.a.

**Agenda Item:** **Resolution 26-G-40 to Amend the Town Council Rules of Procedures, adopted January 7, 2025**

**Meeting Date:** June 23, 2026

**Category:** Consent

**Prepared by:** Amanda Kertz, Town Clerk

**Description:**
The proposed amendment to the Town Council Rules of Procedures is necessary due to a change in the Virginia Code that takes effect on July 1, 2026. The change impacts how and when the Town Council can amend its agenda.

**Background/Timing Impact:**
The proposed amendment will make the following changes:

SECTION 5 - ORDER OF BUSINESS FOR COUNCIL MEETINGS
Section 5-1. Order of Business
Section 5-3. Items Not on the Agenda

With the majority vote of Council, items may be added to the agenda to respond to situations and/or questions of a critical nature which have arisen after the deadline has passed for items to be placed on the agenda. **Pursuant to Code of Virginia §2.2-3707(G), no final action may be taken on items added to the agenda after the meeting commences unless they are time-sensitive or are the subject of a closed meeting properly identified in a motion in accordance with §2.2-3711.**

The adoption of this amendment to the Rules of Procedures is necessary as the change in state law goes into effect on July 1, 2026.

**Strategic Focus Area:**
Good Governance

**Fiscal Impact:**
N/A

**Legal Impact:**
Necessitated by the change in state law, Code of Virginia §2.2-3707(G).

**Staff Recommendation/Next Steps:**
Staff recommends approval as presented.

**Attachments:**
1. Resolution (Proposed)
2. Town Council Rules of Procedures (Updates Proposed)