TOWN OF Herndon VIRGINIA

Town Council
Regular Meeting
Agenda Item 8.b.

Agenda Item: **Resolution 26-G-36 to award contract IFB #26-04, Mowing and Landscape Services**

Meeting Date: May 26, 2026

Category: Consent

Prepared by: Tammy Chastain, Acting Director of Public Works

Description:
This Resolution provides authorization for the Town to execute a services contract with Oakton & Waters Group LLC for IFB #26-04, Mowing and Landscape Services for a one-year contract and the Town reserves the right to renew this contract for four (4) additional years, one (1) year at a time.

Background/Timing Impact:
The Department of Public Works has an annual term contract for mowing and landscape services for various town facilities and rights-of-way. The previous annual contract was approved on March 23, 2021, with Brightview Landscape Services, Inc. in the amount of $123,145.38.

On March 31, 2026, the IFB was advertised on OpenGov and eVA, the state procurement site, as IFB #26-04. A bid opening was held with seven companies submitting bids. The lowest bidder was found to be responsive and responsible.

Timing Impact:
Town Council approval is necessary to authorize the annual contract for mowing and landscape services.

Strategic Focus Area:
Strong Fiscal Stewardship
Good Governance

Fiscal Impact:
The town will pay Oakton & Waters Group LLC a yearly total of $159,570 for mowing services. The contract includes the option of four one-year renewals, for a total potential fiscal impact of $797,850.

Legal Impact:
This contract was procured under Town Code Chapter 30, Article VIII Fiscal

Procedures, Division 2 – Procurement and requires Town Council approval as a multi-year contract expected to be in excess of $100,000.

Staff Recommendation/Next Steps:
Staff recommends approval of the Resolution to award Contract IFB #26-04, Mowing and Landscape Services to Oakton & Waters Group LLC.

Attachments:
1. Resolution (Proposed)