Town Council Organizational Meeting and Work Session
Agenda Item 2.d.

Agenda Item: **Resolution 25-G-04 to appoint the Town of Herndon's members to regional boards, committees, commissions, and associations**

Meeting Date: January 7, 2025

Category: Organizational Meeting

Prepared by: Amanda Kertz, Acting Town Clerk

Description:
During its organizational meeting in January of odd years, the Town Council considers and appoints members from its body to represent the Town on regional boards and commissions.

Background:
The Town Council reviews and updates elected representation on regional boards and commissions, which are outlined below. Terms to coincide with election terms.

1. Committee For Dulles
   Description: a non-profit organization dedicated to achieving the full potential of the Washington Dulles International Airport and its immediate market area. The Committee provides opportunities for businesses, organizations, and concerned individuals who depend on the Dulles Economic Corridor to stay current with first-hand knowledge of the issues affecting the airport's daily operation and future prospects, and to play a vital role in the outcome.

   Town representation: One (1) Town of Herndon elected official serves as an advisory director on the Board of Directors. One (1) alternate is appointed to attend in the absence of the principal.

2. Dulles Area Transportation Association (DATA)
   Description: a nonprofit, public-private 501(c)3 non-stock corporation dedicated to enhancing transportation mobility and fostering economic vitality. The organization aims to provide a visionary voice for building a transportation network that will accommodate the current and future growth planned for the area, with particular emphasis on transportation issues in the Greater Dulles Area of Northern Virginia.

   Town representation: One (1) Town of Herndon elected official serves as the principal member, although all members of council and staff may attend Board of

Directors/Member meetings, events, and seminars. The Town Manager serves as the alternate member.

3. Inter-Jurisdictional Committee
   Description: Three (3) members of the Herndon Town Council serve on this Committee with members from the Fairfax County Board of Supervisors and the Loudoun County Board of Supervisors. The committee was formed in January 2008 and met periodically through December 2010. Although the last meeting was in 2010, the committee may convene at any time to discuss proposed developments that may impact all three localities. The committee consists of Fairfax and Loudoun Counties

   Town representation: the Mayor is a member as the Chief Elected Official, along with two (2) other elected officials. The Town Manager and the Town Attorney are also appointed as members to this committee.

4. Northern Virginia Regional Commission (NVRC)
   Description: a regional council of 13 member local governments in the Northern Virginia suburbs of Washington DC. NVRC's chief roles and functions focus on providing information, performing professional and technical services for its members, and serving as a mechanism for regional coordination.

   Town representation: the Mayor is designated as the elected official representative; two (2) alternates may be appointed.

5. Northern Virginia Transportation Authority's Planning Coordination and Advisory Committee (NVTA-PCAC)
   Description: a planning coordination advisory committee for the NVTA and includes at least one elected official from each town that is located in any county embraced by the Authority and receives street maintenance payments under Code of Virginia § 33.2. The Advisory Committee provides recommendations to the NVTA on board policy issues related to the periodic update of the NVTA's Long Range Transportation Plan and the NVTA's Six Year Program.

   Town representation: One (1) elected official who is not a member of NVTA. No alternates.

6. Phase 2 Dulles Rail Transportation Improvement District Commission
   Description: the Commission (authorized under Virginia Code Section 33.2-2105) consists of four members of the Fairfax County Board of Supervisors, one member of the Herndon Town Council, and the Chairman of the Commonwealth Transportation Board or their designee. The Commission takes action as permitted by the Virginia Code Act to provide for the funding, acquisition, construction and equipping of the Phase 2 Transportation Improvements including, but not limited to entering into agreements requiring the payment of proceeds from an annual special

improvement tax levied and collected as authorized by the Act. Town representation: One (1) principal member and one (1) alternate member.

Timing Impact:
There are regional meetings scheduled to occur in January, so appointments to these regional bodies are timely.

Strategic Focus Area:



Good Governance

Fiscal Impact:
Annual membership dues to the regional organizations that the Town participates in are budgeted annually in Town Clerk's budget.

Legal Impact:
The Town Council is responsible for making appointments for elected representations on certain regional boards and committees.

Staff Recommendation/Next Steps:
Staff is seeking direction on individuals for appointments; recommend adoption of the proposed resolution, identifying individuals for each appointment.

Attachments:
1. Resolution (Proposed)