BYLAWS
School Health Advisory Committee
Fairfax County Public Schools

ARTICLE I – NAME AND PURPOSE

Section 1: The committee shall be known as the School Health Advisory Committee, hereinafter referred to as "the Committee" and generally known as "SHAC." The Committee shall be formed in compliance with section 22.1-275.1 of the Code of Virginia.

Section 2: The committee shall advise the Fairfax County School Board on health issues pertaining to health and wellness for students, faculty, other FCPS employees and the community as a whole. SHAC shall also monitor implementation of FCPS policies and regulations relating to health and wellness and communicate its findings to school officials as needed.

ARTICLE II – MEMBERSHIP

Section 1: The Committee shall include no more than twenty (20) voting members with a broad base of representation including parents, students, health professionals, and educators.

Section 2: Each School Board member shall be asked to nominate a Committee member from his or her district, and each at-large School Board member shall nominate one representative from Fairfax County as a whole. Other members are appointed by the School Board representing a variety of citizen groups, as mandated by the School Board regulation 1710.

Section 3: SHAC may include a student representative who shall serve for a term of one year. All other School Board appointees shall serve for one year. If a School Board appointee misses more than two meetings during a school year, such school board appointee may be asked to (i) reconfirm their commitment or (ii) to request a replacement from their school board member. In such cases, the Committee Chair may request that the appointing person or entity seek a replacement member. If necessary, a Committee member may be removed by a two-thirds vote of Committee members present at any committee meeting.

Section 4: Other FCPS staff members may serve on the committee as non-voting members in a consulting capacity.

Section 5: The Committee shall designate, from among the voting members of the Committee, a Chair and a Vice-Chair, and from the members of the Committee, a Secretary. The Committee shall designate the Chair for the following school year during the last full meeting of the school year. The Committee shall designate a Vice-Chair and Secretary at the first full meeting of the school year. Assignments shall remain in effect until the Committee gives its final report of the school year to the School Board unless the designee ceases to be a member of the Committee or requests that a replacement member be so designated.

ARTICLE III: MEETINGS

Section 1: At least two meetings of the Committee must be held each school year. Generally, seven meetings shall be held during each school year, with such meetings occurring on the third Wednesday of September, October, November, January, February, March, and April pending approval of committee members each fall.

Section 2: All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place, except for issues of member-removal as per Article II, Section 3 above.

Section 3: Regular meetings of the Committee shall be open to the public. Public comment during a meeting is limited to the first fifteen minutes of the meeting and each speaker presenting public comments shall be allowed three minutes. Persons wishing to present public comments during a Committee meeting must provide advance notice by contacting the FCPS staff liaison to the School Board or the Committee Chair.

ARTICLE IV: CHANGES TO THE BYLAWS

Section 1: These by-laws may be amended at any scheduled meeting of the membership by a majority vote if a quorum (7 members) exists as long as the proposed amendment was presented to Committee membership, either at a meeting or electronically, with at least 30 days prior notice.

11/15/17